



## REQUEST FOR VISITOR INVITATION LETTER FOR VISA APPLICATION

To receive an invitation letter for a visa visitor application, please provide details in all fields below. Note AU\$75.00 fee applies to all applications for invitations incur. Applications will not be processed without payment. Once application and payment received, invitation letters will be processed within 48 hours and sent via International Express Post to your address for you to forward to your embassy.

### COMPANY DETAILS:

FULL NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ AREA CODE: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

WHAT IS YOUR BUSINESS: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SHOW YOU ARE APPLYING TO VISIT: \_\_\_\_\_

### PASSPORT DETAILS:

PASSPORT NUMBER: \_\_\_\_\_

DATE OF ISSUE: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

NATIONALITY: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PLACE OF BIRTH: \_\_\_\_\_

### PAYMENT DETAILS:

Credit Card (please circle):                      **Visa**                      **MasterCard**                      **American Express**

Credit Card No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Amex ID or CCV No: \_\_\_\_\_

Cardholders Name (please print): \_\_\_\_\_

Cardholders Authorising Signature: \_\_\_\_\_

*Alternatively send this application with a Bank Cheque for AU\$75.00 payable to:*

Australian Exhibitions & Conferences Pty Ltd  
PO Box 82 Flinders Lane  
Melbourne Victoria 8009  
Australia

**RETURN TO FAX NUMBER 613 9654 5596 OR EMAIL [mail@aec.net.au](mailto:mail@aec.net.au)**